



**Umpqua Soil and Water Conservation District Meeting  
February 13, 2025, 6:00 PM**

**In-Person at the Port of Umpqua Annex, 1841 Winchester Avenue, Reedsport, 97467  
or virtually from your computer, tablet or smartphone.**

**<https://meet.goto.com/UmpquaSWCD/umpquasoilandwaterconservationdistrictmeeting>**

**You can also dial in using your phone: Access Code: 616-483-765, United States (Toll Free) [1 866 899 4679](tel:18668994679)**

**Get the app now and be ready when your first meeting starts:**

**<https://meet.goto.com/install>**

**CALL TO ORDER**

**ODA SWCD NEW DIRECTOR TRAINING**

ODA SWCD Operations Specialist Eric Nusbaum will provide virtual SWCD Director Orientation from 6:00 to 8:00 p.m.

**FISCAL PROVIDER REPORT**

Tanya Graham – Bookkeeping Updates

**APPROVAL OF BILLS & TREASURER'S REPORT FOR AUDIT**

- January 2025

**APPROVAL OF MINUTES**

- 2022: 02/10 Meeting, 03/03 Special Meeting
- 2025: 01/09 Business Meeting

**STAFF REPORTS**

**CONSULTANT REPORTS**

**AGENCY & ORGANIZATION REPORTS**

**DIRECTOR REPORTS**

**BUSINESS ITEMS**

1. Director Recruitment – Discussion

**FUNDING COMMITTEE**

Discussion and Reports

**ADJOURN**

**NEXT MEETING DATE**

- The next business meeting for the Umpqua Soil and Water Conservation District is scheduled for March 13, 2025 at 6:30 p.m. In-Person at the Port of Umpqua Annex, 1841 Winchester Avenue, Reedsport, 97467 and virtually.

**water \* livestock \* pasture \* woodlands \* fish \* streams \* wildlife  
Telephone: (541) 662-1341, Email: [rhonda@umpquasoilandwater.com](mailto:rhonda@umpquasoilandwater.com)**

\*As part of public policy, the Umpqua Soil and Water Conservation District will attempt to provide public accessibility to services, programs and activities. If accommodation is needed at this meeting please contact the Umpqua SWCD office at 662-1341 at least 48 hours prior to the scheduled meeting time.\*

**Umpqua Soil and Water Conservation District  
Balance Sheet**

<b>ASSETS:</b>	<u>January 31, 2025</u>
<b>Current Assets:</b>	
Checking/Savings	
First Community Checking	17,312.87
First Community Savings	68.47
<b>Total Checking/Savings:</b>	<b>17,381.34</b>
<b>Accounts Receivable:</b>	
Accounts Receivable	30,147.70
<b>Total Accounts Receivable:</b>	<b>30,147.70</b>
<b>Other Current Assets:</b>	
Prepaid Workers Comp	647.49
Prepaid Insurance	1,831.50
<b>Total Other Current Assets:</b>	<b>2,478.99</b>
<b>Total Assets:</b>	<b>50,008.03</b>
<b>LIABILITIES &amp; EQUITY:</b>	
<b>Liabilities:</b>	
<b>Current Liabilities:</b>	
Paid Time Off Liability	10,192.49
<b>Total Current Liabilities:</b>	<b>10,192.49</b>
<b>Accounts Payable:</b>	
Accounts Payable	4,716.33
<b>Total Accounts Payable:</b>	<b>4,716.33</b>
<b>Equity:</b>	
Retained Earnings	26,871.98
Net Income	8,227.23
<b>Total Equity:</b>	<b>35,099.21</b>
<b>Total Liabilities &amp; Equity:</b>	<b>50,008.03</b>

**Net Income**

Income	93,640.84
Expenses	- 85,413.61
<b>Net Income</b>	<b>8,227.23</b>

**Retained Earnings**

<b>Cash at Beginning of Year 7/1/2024</b>	<b>28,477.22</b>
Accounts Receivable Balance 6/30/24	+ 8,469.00
Prepaid Workers Comp Balance 6/30/24	+ 933.70
Paid Time off Liability Balance 6/30/24	- 11,007.94
Accounts Payable Balance 6/30/24	- 0.00
<b>Retained Earnings</b>	<b>26,871.98</b>

**Umpqua Soil and Water Conservation District  
Registers - Accounts Receivable, Accounts Payable  
January 2025**

Date	Num	Name	Account	Grant Name	Original Amount
<b>First Community Checking</b>				<b>Balance as of 1/1/25</b>	<b>25,889.63</b>
1/15/25	EFT	Deposit	Grant Funds	USFS Tsailia	2,363.73
1/6/25	EFT	QuickBooks Payroll	Processing Fee	23-25 ODA Dist Operations	(1.75)
1/21/25	EFT	QuickBooks Payroll	Processing Fee	23-25 ODA Dist Operations	(1.75)
1/3/25	EFT	Oregon Dept of Revenue	Payroll Taxes - Q1-25	Payroll Fund	(270.58)
1/3/25	EFT	United States Treasury	Payroll Taxes - Q1-25	Payroll Fund	(855.52)
1/17/25	EFT	Oregon Dept of Revenue	Payroll Taxes - Q1-25	Payroll Fund	(230.26)
1/17/25	EFT	United States Treasury	Payroll Taxes - Q1-25	Payroll Fund	(691.94)
1/9/25	EFT	Adobe	Office Supplies	23-25 ODA Dist Operations	(19.99)
1/3/25	EFT	Intuit	Processing Fee	23-25 ODA Dist Operations	(7.00)
1/3/25	EFT	LogMein	Telephone	23-25 ODA Dist Operations	(5.00)
1/3/25	EFT	A2Z Mini Storage	Storage Rent	23-25 ODA Dist Operations	(150.00)
1/30/25	EFT	AT&T	Telephone	23-25 ODA Dist Operations	(188.38)
1/16/25	EFT	Staples	Office Supplies	23-25 ODA Dist Operations	(856.49)
1/24/25	EFT	Connect	Conferences	23-25 ODA Dist Operations	(398.50)
1/4/25	DD	Tanya Graham	Contract Services	23-25 ODA Dist Operations	(157.50)
1/22/25	DD	Tanya Graham	Contract Services	23-25 ODA Dist Operations	(450.00)
1/3/25	1666	Streamline	Web Hosting	23-25 ODA Dist Operations	(133.00)
1/3/25	1667	Oregon Saves	Simple IRA	Payroll Fund	(160.95)
1/17/25	1668	Special District	Insurance	23-25 ODA Dist Operations	(1,998.00)
1/17/25	1669	Oregon Saves	Simple IRA	Payroll Fund	(167.04)
1/4/25	DD1231	Rhonda Black	Personnel 11/16/24 - 11/30/24	Payroll Fund	(2,245.74)
1/22/25	DD1232	Rhonda Black	Personnel 12/1/24 - 12/15/24	Payroll Fund	(1,951.10)
				<b>Balance as of 1/31/25</b>	<b>17,312.87</b>
<b>First Community Savings</b>				<b>Balance as of 1/1/25</b>	<b>68.47</b>
					<b>0.00</b>
				<b>Balance as of 1/31/25</b>	<b>68.47</b>

**Umpqua Soil and Water Conservation District  
Registers - Accounts Receivable, Accounts Payable  
January 2025**

<b>Accounts Receivable:</b>			
12/31/24	OWEB	07-24-005 Elk Creek	5,999.20
1/13/25	ODA	23-25 ODA Dist Operations	7,244.50
1/13/25	ODA	23-25 ODA Scope of Work	16,904.00
<b>Total Funds Submitted for Payment</b>			<b><u>30,147.70</u></b>

<b>Accounts Payable</b>			
10/1/24	Matt Ruwaldt	07-24-005 Elk Creek	4,716.33
<b>Total Accounts Payable</b>			<b><u>4,716.33</u></b>

<b>Prepaid Workers Compensation</b>			
<i>Prepaid 7/2/23 (23/24 Fiscal Year)</i>			345.94
<i>Prepaid 6/16/24 (24/25 Fiscal Year)</i>			678.27
<i>Paid 23/24 Balance</i>			337.08
<i>Prepaid 24/25 Balance</i>			3.46
<i>2023-2024 Used</i>			(683.02)
<i>2024-2025 Used</i>			(34.24)
<b>Total Prepaid Workers Comp Balance 1/31/25</b>			<b><u>647.49</u></b>

<b>Prepaid Insurance</b>			
<i>Prepaid 24/25 Balance</i>			1,998.00
<i>Jan-25</i>			(166.50)
<b>Total Prepaid Insurance Balance 1/31/25</b>			<b><u>1,831.50</u></b>

**Umpqua Soil and Water Conservation District  
Statement of Activity and Cash Flow Report  
July 1, 2024 through January 31, 2025**

<i>Status</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>
<i>Source</i>	<b>General</b>	<b>PTO</b>	<b>ODA</b>	<b>ODA</b>	<b>07-22-001</b>	<b>07-22-004</b>	<b>07-24-003</b>
<i>Project</i>	<b>Fund</b>	<b>Reserve</b>	<b>DO 23-25</b>	<b>SOW 23-25</b>	<b>Prov</b>	<b>Baum</b>	<b>Parent R</b>
<b>Income</b>							
Grant Funds			21,733.50	50,712.00			
Admin Income	2,774.64						
Other Income							
<b>Total Income</b>	<b>2,774.64</b>	<b>0.00</b>	<b>21,733.50</b>	<b>50,712.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Expense</b>							
Admin Expenses							1,079.21
Advertising			96.70				
Bank Fees, Processing	1.34		71.25				
Contract Services:							
Fiscal Provider			2,749.72				
General				3,501.00			
Dues, Fees and Permits			597.32				
Insurance:							
General, Workers Comp	592.51		166.50				
Material and Supplies							9,680.51
Office Supplies			3,604.33	34.99			
Postage			292.00	278.75			
Payroll:							
PTO Reserve		(5,015.45)	457.18	3,174.24	64.63		90.38
Watershed Tech		4,581.00	4,105.00	25,717.75	587.25		871.00
Internet Stipend		31.68	11.32	105.54			3.26
Workers Comp		2.74	2.53	16.55	0.35		2.55
Payroll Taxes		400.03	351.83	2,178.60	52.74		78.24
Rent:							
Storage Unit			1,050.00				
PO Box							
Tele/Internet/Web Site			3,006.86				
Travel/Training			472.47	484.41			2.01
<b>Total Expense</b>	<b>593.85</b>	<b>0.00</b>	<b>17,035.01</b>	<b>35,491.83</b>	<b>704.97</b>	<b>0.00</b>	<b>11,807.16</b>
<b>Net Income</b>	<b>2,180.79</b>	<b>0.00</b>	<b>4,698.49</b>	<b>15,220.17</b>	<b>(704.97)</b>	<b>0.00</b>	<b>(11,807.16)</b>
Accounts Receivable			(7,244.50)	(16,904.00)			
Prepaid Workers Comp	286.21						
Prepaid Insurance			(1,831.50)				
Accounts Payable							
Paid Time Off Liabilities		(815.45)					
Cash Balance as of 7/1/24	9,998.46	11,007.94	6,724.36	(2,835.29)	(2,273.84)	(697.11)	8,932.29
Net Cash Increase for Period	2,467.00	(815.45)	(4,377.51)	(1,683.83)	(704.97)	0.00	(11,807.16)
<b>Cash Balance as of 1/31/25</b>	<b>12,465.46</b>	<b>10,192.49</b>	<b>2,346.85</b>	<b>(4,519.12)</b>	<b>(2,978.81)</b>	<b>(697.11)</b>	<b>(2,874.87)</b>
			<i>Submitted</i>	<i>Submitted</i>	<i>Need FR</i>	<i>Need FR</i>	<i>Need FR</i>

Note: These funds are still in review and subject to change.

**Umpqua Soil and Water Conservation District  
Statement of Activity and Cash Flow Report  
July 1, 2024 through January 31, 2025**

<i>Status</i>	<i>Closed</i>	<i>Open</i>	<i>Open</i>	<i>Open</i>	
<i>Source</i>	<b>07-24-005</b>	<b>07-24-008</b>	<b>PUR</b>	<b>USFS</b>	
<i>Project</i>	<b>Elk Ck</b>	<b>Costca</b>	<b>Glover</b>	<b>Tsalila 2</b>	<b>TOTAL</b>
<b>Income</b>					
Grant Funds	14,998.00			3,422.70	<b>90,866.20</b>
Admin Income					<b>2,774.64</b>
Other Income					<b>0.00</b>
<b>Total Income</b>	<b>14,998.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,422.70</b>	<b>93,640.84</b>
<b>Expense</b>					
Admin Expenses	1,346.00		349.43		<b>2,774.64</b>
Advertising					<b>96.70</b>
Bank Fees, Processing					<b>72.59</b>
<b>Contract Services:</b>					
Fiscal Provider					<b>2,749.72</b>
General	11,790.83			691.00	<b>15,982.83</b>
Dues, Fees and Permits		170.36			<b>767.68</b>
<b>Insurance:</b>					
General, Workers Comp					<b>759.01</b>
Material and Supplies				590.00	<b>10,270.51</b>
Office Supplies					<b>3,639.32</b>
Postage					<b>570.75</b>
<b>Payroll:</b>					
PTO Reserve	146.52		99.15	167.90	<b>(815.45)</b>
Watershed Tech	1,196.50		858.00	1,709.00	<b>39,625.50</b>
Internet Stipend	7.18		3.11	12.91	<b>175.00</b>
Workers Comp	7.00		0.70	1.82	<b>34.24</b>
Payroll Taxes	111.68		76.55	140.97	<b>3,390.64</b>
<b>Rent:</b>					
Storage Unit					<b>1,050.00</b>
PO Box					<b>0.00</b>
Tele/Internet/Web Site					<b>3,006.86</b>
Travel/Training	192.29		26.80	85.09	<b>1,263.07</b>
<b>Total Expense</b>	<b>14,798.00</b>	<b>170.36</b>	<b>1,413.74</b>	<b>3,398.69</b>	<b>85,413.61</b>
<b>Net Income</b>	<b>200.00</b>	<b>(170.36)</b>	<b>(1,413.74)</b>	<b>24.01</b>	<b>8,227.23</b>
Accounts Receivable	(5,999.20)		8,469.00		<b>(21,678.70)</b>
Prepaid Workers Comp					<b>286.21</b>
Prepaid Insurance					<b>(1,831.50)</b>
Accounts Payable	4,716.33				<b>4,716.33</b>
Paid Time Off Liabilities					<b>(815.45)</b>
Cash Balance as of 7/1/24	0.00	0.00	(2,285.96)	(93.63)	<b>28,477.22</b>
Net Cash Increase for Period	(1,082.87)	(170.36)	7,055.26	24.01	<b>(11,095.88)</b>
<b>Cash Balance as of 1/31/25</b>	<b>(1,082.87)</b>	<b>(170.36)</b>	<b>4,769.30</b>	<b>(69.62)</b>	<b>17,381.34</b>
	<i>Submitted</i>	<i>Need Info</i>	<i>In Process</i>		
	<i>Need FR</i>				

Note: These funds are still in review and subject to change.

**Umpqua Soil and Water Conservation District  
Monthly Comparison  
2024 - 2025**

	July 2024	August 2024	September 2024	October 2024	November 2024	December 2024	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	TOTAL
<b>Income</b>													
Grant Funds	24,148.50	8,998.80	1,058.97	24,148.50	0.00	8,362.93	24,148.50	0.00	0.00	0.00	0.00	0.00	90,866.20
Admin Income	0.00	1,411.03	188.88	1,174.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,774.64
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Income</b>	<b>24,148.50</b>	<b>10,409.83</b>	<b>1,247.85</b>	<b>25,323.23</b>	<b>0.00</b>	<b>8,362.93</b>	<b>24,148.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>93,640.84</b>
<b>Expense</b>													
Admin Expenses	0.00	1,411.03	188.88	1,174.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,774.64
Bank Fees, Processing Fee	10.84	9.50	9.50	11.25	10.50	15.86	10.50	0.00	0.00	0.00	0.00	0.00	77.95
<b>Contract Services:</b>													
Fiscal Provider	337.50	371.25	236.25	735.97	281.25	180.00	607.50	0.00	0.00	0.00	0.00	0.00	2,749.72
General	0.00	0.00	382.50	14,988.33	382.50	229.50	0.00	0.00	0.00	0.00	0.00	0.00	15,982.83
Dues, Fees and Permits	40.00	188.76	0.00	228.56	140.00	165.00	0.00	0.00	0.00	0.00	0.00	0.00	762.32
Insurance	0.00	592.51	0.00	0.00	0.00	0.00	166.50	0.00	0.00	0.00	0.00	0.00	759.01
Material and Supplies	9,680.51	0.00	590.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,270.51
<b>Office Expenses:</b>													0.00
Advertising	0.00	48.35	48.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.70
Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Postage	204.00	27.30	12.15	292.00	35.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	570.75
Supplies	1,284.98	19.99	19.99	1,279.48	113.42	44.98	876.48	0.00	0.00	0.00	0.00	0.00	3,639.32
<b>Payroll:</b>													0.00
PTO Reserve	373.19	(452.85)	(512.59)	431.30	600.00	(423.08)	(831.42)	0.00	0.00	0.00	0.00	0.00	(815.45)
Watershed Tech	6,006.00	5,291.00	5,447.00	6,045.00	5,642.00	5,191.50	6,003.00	0.00	0.00	0.00	0.00	0.00	39,625.50
Internet Stipend	25.00	25.00	25.00	25.00	25.00	25.00	25.00	0.00	0.00	0.00	0.00	0.00	175.00
Workers Comp	5.95	3.71	9.51	4.36	3.91	3.33	3.47	0.00	0.00	0.00	0.00	0.00	34.24
Payroll Taxes	539.68	475.10	473.43	488.75	456.17	418.68	538.83	0.00	0.00	0.00	0.00	0.00	3,390.64
<b>Rent:</b>													
Storage Unit	150.00	150.00	150.00	150.00	150.00	150.00	150.00	0.00	0.00	0.00	0.00	0.00	1,050.00
PO Box	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Telephone, Internet, Web Site	1,016.16	365.58	324.16	324.20	324.20	326.18	326.38	0.00	0.00	0.00	0.00	0.00	3,006.86
Travel/Training	127.30	166.83	140.03	145.39	191.62	87.10	404.80	0.00	0.00	0.00	0.00	0.00	1,263.07
<b>Total Expense</b>	<b>19,801.11</b>	<b>8,693.06</b>	<b>7,544.16</b>	<b>26,324.32</b>	<b>8,355.87</b>	<b>6,414.05</b>	<b>8,281.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>85,413.61</b>
<b>Net Income</b>	<b>4,347.39</b>	<b>1,716.77</b>	<b>(6,296.31)</b>	<b>(1,001.09)</b>	<b>(8,355.87)</b>	<b>1,948.88</b>	<b>15,867.46</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,227.23</b>
Accounts Receivable	(24,148.50)	32,617.50	(1,058.97)	(23,089.53)	24,148.50	(8,362.93)	(21,784.77)	0.00	0.00	0.00	0.00	0.00	(21,678.70)
Prepaid Workers Comp	5.95	255.68	9.51	4.36	3.91	3.33	3.47	0.00	0.00	0.00	0.00	0.00	286.21
Prepaid Insurance	0.00	0.00	0.00	0.00	0.00	0.00	(1,831.50)	0.00	0.00	0.00	0.00	0.00	(1,831.50)
Accounts Payable	0.00	0.00	0.00	4,793.58	(77.25)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,716.33
Paid Time Off Liabilities	373.19	(452.85)	(512.59)	431.30	600.00	(423.08)	(831.42)	0.00	0.00	0.00	0.00	0.00	(815.45)
Cash Balance as of 7/1/24	28,477.22	9,055.25	43,192.35	35,333.99	16,472.61	32,791.90	25,958.10	17,381.34	17,381.34	17,381.34	17,381.34	17,381.34	28,477.22
Net Cash Increase for Period	(19,421.97)	34,137.10	(7,858.36)	(18,861.38)	16,319.29	(6,833.80)	(8,576.76)	0.00	0.00	0.00	0.00	0.00	(11,095.88)
<b>Cash Balance as of 1/31/25</b>	<b>9,055.25</b>	<b>43,192.35</b>	<b>35,333.99</b>	<b>16,472.61</b>	<b>32,791.90</b>	<b>25,958.10</b>	<b>17,381.34</b>	<b>17,381.34</b>	<b>17,381.34</b>	<b>17,381.34</b>	<b>17,381.34</b>	<b>17,381.34</b>	<b>17,381.34</b>

**Umpqua Soil and Water Conservation District  
Individual Grant Report  
As of January 31, 2025**

**Report Due Dates Coming up**

Grant	Funds to Prepare Reports	Due Dates	
2023-2025 ODA Quarterly Report	0.00	4/15/25	7/15/25
07-22-001 Providence	200.00	4/4/25	Final
07-22-004 Otter/Baumgartner	200.00	7/8/25	Final
07-24-003 Parent Ranch	200.00	4/16/26	Final
07-24-005 Elk Creek	200.00	8/10/26	Final
07-24-008 Costa Ranch	200.00	12/31/26	Final
USFS Tsalila 2	0.00	4/30/25	

**Paid Time Off Hour Balance**

Vacation Time		Staff			
Hours as of 7/1/24		254.25			
Accrued this Fiscal Year		70.00			
Paid Out this Fiscal Year		54.00			
Hours as of 1/31/25		<u>270.25</u>	Hours	Paid Time Off Liability	<b>\$9,614.38</b>
<i>(Note 1 - Vacation time is paid out upon separation)</i>					
Personal Time		Staff			
Hours as of 7/1/24		77.25			
Accrued this Fiscal Year		56.00			
Paid Out this Fiscal Year		117.00			
Hours as of 1/31/25		<u>16.25</u>	Hours	Paid Time Off Liability	<b>\$578.11</b>
<i>(Note 2 - Personal Time is not paid out upon separation)</i>					
<b>Total Paid Time Off Liability</b>					<b><u>\$10,192.49</u></b>

**USFS Tsalila 2**

	2024/2025	2023/2024	2022/2023	Total	Budget	Remaining
<b>INCOME</b>						
Grant Funds	3,422.70	1,814.70	1,506.96	6,744.36	15,000.00	8,255.64
<b>Total Income</b>	<u>3,422.70</u>	<u>1,814.70</u>	<u>1,506.96</u>	<u>6,744.36</u>	<u>15,000.00</u>	<u>8,255.64</u>
<b>EXPENSES</b>						
Salary	2,032.60	1,603.66	1,399.00	5,035.26	9,120.00	4,084.74
Travel	85.09	103.49	69.44	258.02	540.00	281.98
Contract Services	691.00	0.00	0.00	691.00	2,100.00	1,409.00
Material and Supplies	590.00	0.00	239.70	829.70	3,240.00	2,410.30
<b>Total Expenses</b>	<u>3,398.69</u>	<u>1,707.15</u>	<u>1,708.14</u>	<u>6,813.98</u>	<u>15,000.00</u>	<u>8,186.02</u>
<b>Net Income</b>	24.01					
<b>Accounts Receivable</b>	0.00					
<b>Accounts Payable</b>	0.00					
<b>Cash Balance 7/1/24</b>	<b>(93.63)</b>					
<b>Net Cash</b>	<u>24.01</u>					
<b>Cash Balance 1/31/25</b>	<u><u>(69.62)</u></u>					
					<i>Expires</i>	<i>8/19/2027</i>



**Umpqua Soil and Water Conservation District  
Individual Grant Report  
As of January 31, 2025**

**Glover Estuary Enhancement - Partnership for Umpqua Rivers**

	<u>2024/2025</u>	<u>2023/2024</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
<b>INCOME</b>					
Contract Income	0.00	8,469.00	8,469.00	8,469.00	0.00
<b>Total Income</b>	<b>0.00</b>	<b>8,469.00</b>	<b>8,469.00</b>	<b>8,469.00</b>	<b>0.00</b>
<b>EXPENSES</b>					
Salary, Taxes, WC, Int Stipend	1,064.31	2,285.96	3,350.27	7,669.00	4,318.73
Indirect Costs	349.43	0.00	349.43	800.00	450.57
<b>Total Expenses</b>	<b>1,413.74</b>	<b>2,285.96</b>	<b>3,699.70</b>	<b>8,469.00</b>	<b>4,769.30</b>
<b>Net Income</b>	<b>(1,413.74)</b>				
<b>Accounts Receivable</b>	<b>8,469.00</b>				
<b>Accounts Payable</b>	<b>0.00</b>				
<b>Cash Balance 7/1/24</b>	<b>(2,285.96)</b>				
<b>Net Cash</b>	<b>7,055.26</b>				
<b>Cash Balance 1/31/25</b>	<b>4,769.30</b>				

**2023-2025 ODA District Operations**

	<u>2024/2025</u>	<u>2023/2024</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
<b>INCOME</b>					
Grant Funds	21,733.50	28,978.00	50,711.50	57,956.00	7,244.50
<b>Total Income</b>	<b>21,733.50</b>	<b>28,978.00</b>	<b>50,711.50</b>	<b>57,956.00</b>	<b>7,244.50</b>
<b>EXPENSES</b>					
Advertising	96.70	230.28	326.98	480.28	153.30
Bank and QBs Processing Fees	71.25	103.25	174.50	228.25	53.75
Contract Services	2,749.72	3,228.75	5,978.47	9,428.75	3,450.28
Dues, Fees and Permits	597.32	354.49	951.81	1,104.49	152.68
Insurance	166.50	2,119.00	2,285.50	4,619.00	2,333.50
Office Supplies	3,604.33	3,827.76	7,432.09	8,327.76	895.67
Postage	292.00	905.55	1,197.55	1,905.55	708.00
Salary, Taxes, WC, Int Stipend	4,927.86	7,521.62	12,449.48	20,998.98	8,549.50
Rent (Storage and PO Box)	1,050.00	1,514.00	2,564.00	3,464.00	900.00
Telephone, Internet, Web Site	3,006.86	2,436.88	5,443.74	6,336.88	893.14
Travel/Training	472.47	12.06	484.53	1,062.06	577.53
<b>Total Expenses</b>	<b>17,035.01</b>	<b>22,253.64</b>	<b>39,288.65</b>	<b>57,956.00</b>	<b>18,667.35</b>
<b>Net Income</b>	<b>4,698.49</b>				
<b>Accounts Receivable</b>	<b>(7,244.50)</b>				
<b>Prepaid Insurance</b>	<b>(1,831.50)</b>				
<b>Accounts Payable</b>	<b>0.00</b>				
<b>Cash Balance 7/1/24</b>	<b>6,724.36</b>				
<b>Net Cash</b>	<b>(4,377.51)</b>				
<b>Cash Balance 1/31/25</b>	<b>2,346.85</b>				

*Expires 7/31/2025*

**Umpqua Soil and Water Conservation District  
Individual Grant Report  
As of January 31, 2025**

**2023 - 2025 ODA Scope of Work Funds**

	<u>2024/2025</u>	<u>2023/2024</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
<b>INCOME</b>					
Grant Funds	50,712.00	67,616.00	118,328.00	135,232.00	16,904.00
<b>Total Income</b>	<b>50,712.00</b>	<b>67,616.00</b>	<b>118,328.00</b>	<b>135,232.00</b>	<b>16,904.00</b>
<b>EXPENSES</b>					
Reserved for 2024/2025	0.00	0.00	0.00	3,200.00	3,200.00
Contract Services	3,501.00	9,348.88	12,849.88	12,090.88	(759.00)
Office Supplies	313.74	353.87	667.61	353.87	(313.74)
Conferences, Trainings	0.00	780.39	780.39	1,780.39	1,000.00
Mileage	484.41	956.07	1,440.48	1,956.07	515.59
Salary, Taxes, WC, Int Stipend	31,192.68	59,012.08	90,204.76	115,850.79	25,646.03
<b>Total Expenses</b>	<b>35,491.83</b>	<b>70,451.29</b>	<b>105,943.12</b>	<b>135,232.00</b>	<b>29,288.88</b>
<b>Net Income</b>	<b>15,220.17</b>				
<b>Accounts Receivable</b>	<b>(16,904.00)</b>				
<b>Accounts Payable</b>	<b>0.00</b>				
<b>Cash Balance 7/1/24</b>	<b>(2,835.29)</b>				
<b>Net Cash</b>	<b>(1,683.83)</b>				
<b>Cash Balance 1/31/25</b>	<b>(4,519.12)</b>				
				<i>Expires</i>	<i>7/31/2025</i>

**07-22-001 Providence Creek Runoff Management**

	<u>2024/2025</u>	<u>2023/2024</u>	<u>Total</u>	<u>Budget</u>	<u>Remaining</u>
<b>INCOME</b>					
OWEB Funds	0.00	8,253.00	8,253.00	13,755.00	5,502.00
<b>Total Income</b>	<b>0.00</b>	<b>8,253.00</b>	<b>8,253.00</b>	<b>13,755.00</b>	<b>5,502.00</b>
<b>EXPENSES</b>					
Salary, Taxes, WC, Int Stipend	704.97	695.56	1,400.53	1,280.00	(120.53)
Contract Services	0.00	5,525.00	5,525.00	10,877.00	5,352.00
Material and Supplies	0.00	3,349.29	3,349.29	0.00	(3,349.29)
Other	0.00	0.00	0.00	165.00	165.00
Indirect Costs	0.00	956.99	956.99	1,233.00	276.01
Post-Grant	0.00	0.00	0.00	200.00	200.00
<b>Total Expenses</b>	<b>704.97</b>	<b>10,526.84</b>	<b>11,231.81</b>	<b>13,755.00</b>	<b>2,523.19</b>
<b>Net Income</b>	<b>(704.97)</b>				
<b>Accounts Receivable</b>	<b>0.00</b>				
<b>Accounts Payable</b>	<b>0.00</b>				
<b>Cash Balance 7/1/24</b>	<b>(2,273.84)</b>				
<b>Net Cash</b>	<b>(704.97)</b>				
<b>Cash Balance 1/31/25</b>	<b>(2,978.81)</b>				
				<i>Expires</i>	<i>2/3/2025</i>

**Umpqua Soil and Water Conservation District  
Individual Grant Report  
As of January 31, 2025**

**07-22-004 Otter/Baumgartner Ranch**

	2024/2025	2023/2024	Total	Budget	Remaining
<b>INCOME</b>					
OWEB Funds	0.00	8,955.60	8,955.60	14,926.00	5,970.40
<b>Total Income</b>	<b>0.00</b>	<b>8,955.60</b>	<b>8,955.60</b>	<b>14,926.00</b>	<b>5,970.40</b>
<b>EXPENSES</b>					
Salary, Taxes, WC, Int Stipend	0.00	596.39	596.39	1,400.00	803.61
Contract Services	0.00	5,100.00	5,100.00	400.00	(4,700.00)
Material and Supplies	0.00	3,239.58	3,239.58	11,927.00	8,687.42
Other	0.00	170.36	170.36	165.00	(5.36)
Indirect Costs	0.00	546.38	546.38	834.00	287.62
Post-Grant	0.00	0.00	0.00	200.00	200.00
<b>Total Expenses</b>	<b>0.00</b>	<b>9,652.71</b>	<b>9,652.71</b>	<b>14,926.00</b>	<b>5,273.29</b>
<b>Net Income</b>	<b>0.00</b>				
<b>Accounts Receivable</b>	<b>0.00</b>				
<b>Accounts Payable</b>	<b>0.00</b>				
<b>Cash Balance 7/1/24</b>	<b>(697.11)</b>				
<b>Net Cash</b>	<b>0.00</b>				
<b>Cash Balance 1/31/25</b>	<b>(697.11)</b>				
				<i>Expires</i>	<i>5/31/2025</i>

**07-24-003 Parent Ranch**

	2024/2025	2023/2024	Total	Budget	Remaining
<b>INCOME</b>					
OWEB Funds	0.00	8,996.40	8,996.40	14,994.00	5,997.60
<b>Total Income</b>	<b>0.00</b>	<b>8,996.40</b>	<b>8,996.40</b>	<b>14,994.00</b>	<b>5,997.60</b>
<b>EXPENSES</b>					
Salary, Taxes, WC, Int Stipend	1,047.44	64.11	1,111.55	1,216.00	104.45
Contract Services	0.00	0.00	0.00	1,350.00	1,350.00
Material and Supplies	9,680.51	0.00	9,680.51	10,883.00	1,202.49
Other	0.00	0.00	0.00	0.00	0.00
Indirect Costs	1,079.21	0.00	1,079.21	1,345.00	265.79
Post-Grant	0.00	0.00	0.00	200.00	200.00
<b>Total Expenses</b>	<b>11,807.16</b>	<b>64.11</b>	<b>11,871.27</b>	<b>14,994.00</b>	<b>3,122.73</b>
<b>Net Income</b>	<b>(11,807.16)</b>				
<b>Accounts Receivable</b>	<b>0.00</b>				
<b>Accounts Payable</b>	<b>0.00</b>				
<b>Cash Balance 7/1/24</b>	<b>8,932.29</b>				
<b>Net Cash</b>	<b>(11,807.16)</b>				
<b>Cash Balance 1/31/25</b>	<b>(2,874.87)</b>				
				<i>Expires</i>	<i>2/15/2026</i>

**Umpqua Soil and Water Conservation District  
Individual Grant Report  
As of January 31, 2025**

**07-24-005 Elk Creek**

	2024/2025	Total	Budget	Remaining	
<b>INCOME</b>					
OWEB Funds	14,998.00	14,998.00	14,998.00	0.00	
<b>Total Income</b>	<b>14,998.00</b>	<b>14,998.00</b>	<b>14,998.00</b>	<b>0.00</b>	
<b>EXPENSES</b>					
Salary, Taxes, WC, Int Stipend	1,468.88	1,468.88	1,217.00	(251.88)	
Contract Services	11,790.83	11,790.83	10,010.00	(1,780.83)	
Material and Supplies	0.00	0.00	65.00	65.00	
Travel	192.29	192.29	2,160.00	1,967.71	
Indirect Costs	1,346.00	1,346.00	1,346.00	0.00	
Post-Grant	0.00	0.00	200.00	200.00	
<b>Total Expenses</b>	<b>14,798.00</b>	<b>14,798.00</b>	<b>14,998.00</b>	<b>200.00</b>	
<b>Net Income</b>	<b>200.00</b>				
<b>Accounts Receivable</b>	<b>(5,999.20)</b>				
<b>Accounts Payable</b>	<b>4,716.33</b>				
<b>Cash Balance 7/1/24</b>	<b>0.00</b>				
<b>Net Cash</b>	<b>(1,082.87)</b>				
<b>Cash Balance 1/31/25</b>	<b>(1,082.87)</b>				<i>Expires 6/11/2026</i>

**07-24-008 Costa Ranch Runoff**

	2024/2025	Total	Budget	Remaining	
<b>INCOME</b>					
OWEB Funds	0.00	0.00	15,000.00	15,000.00	
<b>Total Income</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	
<b>EXPENSES</b>					
Salary, Taxes, WC, Int Stipend	0.00	0.00	1,400.00	1,400.00	
Other	170.36	170.36	165.00	(5.36)	
Material and Supplies	0.00	0.00	11,889.00	11,889.00	
Travel	0.00	0.00	0.00	0.00	
Indirect Costs	0.00	0.00	1,346.00	1,346.00	
Post-Grant	0.00	0.00	200.00	200.00	
<b>Total Expenses</b>	<b>170.36</b>	<b>170.36</b>	<b>15,000.00</b>	<b>14,829.64</b>	
<b>Net Income</b>	<b>(170.36)</b>				
<b>Accounts Receivable</b>	<b>0.00</b>				
<b>Accounts Payable</b>	<b>0.00</b>				
<b>Cash Balance 7/1/24</b>	<b>0.00</b>				
<b>Net Cash</b>	<b>(170.36)</b>				
<b>Cash Balance 1/31/25</b>	<b>(170.36)</b>				<i>Expires 11/1/2026</i>



**UMPQUA SOIL AND WATER CONSERVATION DISTRICT  
MONTHLY BUSINESS MEETING MINUTES**

January 9, 2025

**Directors Present:** Chair Nathan Baumgartner  
Director Kate Baumgartner  
Director Tom Black

**Staff Present:** District Manager/Conservation Planner Rhonda Black

**Agencies Present:** Bradley Stokes – USDA NRCS District Conservationist, Roseburg Service Center

**Others Present:** Fiscal Provider Tanya Graham

**MEETING CALLED TO ORDER:**

The Chair N. Baumgartner called the meeting to order at 6:30 p.m.

**SWEARING IN DIRECTORS & OATH OF OFFICE**

The District Manager swore in Nathan Baumgartner as the At-Large 1 Director and Nathan Baumgartner took the Oath of Office.

Chair N. Baumgartner swore in Kate Baumgartner as the At-Large 2 Director and Kate Baumgartner took the Oath of Office.

Chair N. Baumgartner swore in Thomas Black as the Zone 1 Director and Thomas Black took the Oath of Office.

**FISCAL PROVIDER REPORT:**

**Fiscal Provider Graham explained the financial report for the month ending December 31, 2024.**

Page 1 - The Balance Sheet. It shows total current assets of \$ 34,971.99 and total liabilities & Equity of \$34,971.99.

Page 2 - Check Register - General Checking - started the month with \$32,723.43 and ended the month with \$25,889.63.

Page 3 - Statement of Activity - Total Income: \$69,492.34 and total Expenses: \$77,132.57. Leaving a cash balance of \$25,958.10.

Page 4 - Monthly Comparison – As of December 31<sup>st</sup> - Income: \$8,362.93 and total Expenses: \$6,414.05. Cash balance of \$25,958.10.

Page 5 – Reports that are due, PTO balances, and beginning of Individual Grant and/or funding source details.

Page 6 through 9 – Individual Grant and/or funding source details.

Fiscal Provider Graham asked if there were any questions and there were not, at which point, Fiscal Provider Graham exited the meeting.

#### APPROVAL OF BILLS & TREASURER’S REPORT FOR AUDIT

Chair N. Baumgartner made a motion, 2<sup>nd</sup> by Director T. Black to approve the bills and the December 2024 Treasurer’s Report. The motion **unanimously passed**.

#### APPROVAL OF MINUTES

The February 10<sup>th</sup> Meeting and March 3<sup>rd</sup> Special Meeting minutes for 2022 were not yet completely transcribed, but will be available at future meetings. All were lengthy meetings.

Chair N. Baumgartner made a motion, 2<sup>nd</sup> by Director T. Black to approve the December 12, 2024 Business Meeting minutes. The motion **unanimously passed**.

#### STAFF REPORT:

##### **Conservation Technician/District Manager Rhonda Black:**

January 9, 2025

- **OWEB:**
  - 2023-2025 District Operations Capacity Grant –
    - 6<sup>th</sup> quarter Capacity Grant reporting due 01/15/2025.
    - SWCD Capacity Grant Supplement Opportunity Related to Website Development due 01/17/2025. The Oregon Watershed Enhancement Board (OWEB) and the Oregon Department of Agriculture (ODA) have approximately \$193,000 to assist districts develop websites, upgrade websites, and ensure that their websites meet the new accessibility requirements under WCAG 2.1 AA and DOJ 28 CFR Part 35. Funds will be awarded up to \$20,000 through an amendment to your current 2023-2025 SWCD Capacity Grant and must be expended by 07/31/2025. No additional match is required. Not sure we need this, but a .gov domain might be handy to have.
    - 02/07 Soil Workshop at the Great Garden in Reedsport with the NRCS Soil Trailer and Logan Bennett from OSU Extension. We will be handling sign-ups for this workshop, which will also include obtaining soil samples from the garden.
  - **OWEB Small Grants Program:**
    - **OWEB Small Grants Status:**
      - Otter-Baumgartner Ranch Livestock Exclusion – 60% of the funds have been used with the majority going to materials and supplies. The landowner has scheduled the gutter and downspout installation for spring 2025. This project is over 75% complete. The landowners are replacing their barn roof in anticipation of new gutters and downspouts.
      - Providence Creek Runoff Management – 60% of the funds have been used with the majority going to materials and supplies. This project is over 95% complete. Grant needs to be reported on by 02/04/2025.
      - Parent Ranch Livestock Exclusion Phase 1 – 60% of the funds have been used with the majority going to materials and supplies. All of the supplies have been purchased for this project and the fencing is 100% complete. The final step is

*the heavy use areas at the gates and elk jumps. The landowner had knee surgery at the end of August, therefore, the project will be completed at a later date.*

- *Elk Creek Riparian OWEB Small Grant – 60% of the funds have been received from OWEB. Project work has been completed by SWCD contractor, Ruwaldt Consulting. This project is 99% complete. Summer 2025 will be for blackberry regrowth management and control, along with watering. We will make sure we have proper match then complete the OWEB reporting. Me and the contractor visited the site after a short period of heavy rain to see how project is holding up on 12/06. Project is holding in there.*
- *Costa Ranch Runoff Management – Grant application submitted September 14<sup>th</sup> for \$15,000 for gutters, downspouts, drainage line, geotextile fabric, and gravel for the heavy use protection area. The Small Grant Team has reviewed the grant and it has been approved by both the Small Grant Team and OWEB as of 11/22/2024. Waiting to find out when Mr. Costa is ready to begin working on his grant, but he felt that would be late spring.*
  - *Small Grants Pre-Project Tours –*
    - *NRCS District Conservationist Annie Marion has already requested a tour for the Lincoln SWCD Board of Directors this fall or later this winter.*
    - *Sarah Sauter with DEQ will be touring these sites 01/28 and 01/29.*
- *OWEB TA Grant:*
  - *We will be resubmitting this grant in the Spring.*
  - *Application submitted to OWEB on 04/26/2024. Contractor and District Manager working on this for 3-farm bridges, 2 other bridges/culverts, and a tidegate structure. This will be for the design, engineering, and permits.*
  - *Matching grant from ODFW for \$2,500 will need to be obtained.*
  - *Geotechnical site visit has been completed.*
  - *Lots of meetings with engineer.*
  - *Unfortunately, the OWEB review team recommendation for this grant was, “Do Not Fund”. The OWEB review team recommendation is available from the OWEB Grant Management website. We’ll review the evaluation and apply recommendations and then go from there to reapply to the program.*
- *BLM:*
  - *BLM Secure Rural Schools and Community Self-Determination grant, “Umpqua Noxious Weed Control” for both contractor and myself. Matt Ruwaldt Consulting will be representing Umpqua SWCD at the Coos BLM RAC meeting on either 01/14 or 01/15 and providing a 3-minute presentation on the proposed project virtually.*
- *PARTNERSHIPS:*
  - *Umpqua 7, Coos 4, Mid-Coast 3 OWEB Small Grant Teams –*
    - *Umpqua 7 –*
      - *Working with Lee Russell.*
        - *Attended the organization meeting for a new Elk Creek Watershed Coalition on 12/10/2024 at the Drain Civic Center where attendees began creating the organization’s bylaws, approving those. At the next meeting on 01/14 we will work on policies and create a board of directors.*
        - *Offered for Umpqua SWCD to provide administration for the Elk Creek Watershed Coalition at the meeting on Tuesday night. Some of the*

*members are interested in that and asked me to find out from the Umpqua SWCD board if they would be interested in doing that. Had provided Lee Russell and Heather McNeill the document that Curry SWCD uses to provide their watershed councils with administration as a reference document.*

- *Small Grant Team:*
  - *We have used all of the funds for the 2023-2025 biennium after the last small grant submission window.*
- *Partnership for the Umpqua Rivers –*
  - *Next meeting should be happening in January.*
  - *Not sure when tour of Glover site will occur.*
  - *Glover Lands Estuary Enhancement Project –*
    - *Keven Keller wants Umpqua SWCD to design the livestock watering system and obtain quotes for the materials and supplies. Will need to work with landowner in order to achieve this. PUR Executive Director Keller said he could provide some funding to the SWCD through PUR for SWCD performing this service. We will find out.*
    - *All four bridges are installed and the re-channelization work is as complete as PUR is willing to take it. The plans show much more re-channelization work, but PUR is done. Cris Salzar gave a presentation at the PUR meeting about the project.*
    - *Made a site visit with Mr. Glover to look at the bridges and other work that has been done on 10/24/2024. One of the bridges has a 6% grade. Not sure how this will work out as far as the “test of time” will go.*
    - *Met with Criz Salzar with PUR and Morgan Fay with the Umpqua Native Plant Partnership to discuss planting plan, work on obtaining plants and volunteers to plant plants.*
- *South Coast Tide Gate Collaborative – No new news.*
- *Tide Gate Affinity Group – No new news.*
- *State Tide Gate – No new news.*
- *Providence Creek Area Updates:*
  - *Port of Umpqua – Attended Port meeting 12/18/2024. Next meeting 01/15.*
    - *Providence Creek Tide Gates –*
      - *The Providence Creek Study Grant to Business Oregon has been awarded in the amount of \$160,000.*
      - *Grant for \$40,000 match will need to be written and our consultant will do that this winter.*
      - *Port of Umpqua approved contracting with Ruwaldt Consulting at their October 16<sup>th</sup> Port meeting.*
      - *Don Porior will be doing the design and engineering for the project.*
      - *Don Porior created a project timeline 12/11/2024.*
      - *Meeting at the Port with Port Manager Scott Kent, Matt Ruwaldt Consulting, and Don Porior joined us by telephone 12/12/2024.*
      - *At the 12/18/2024 meeting the Port of Umpqua Commission made a motion to not be involved in tidegate work as they feel that working on the Providence Creek tidegates will make them responsible for all of the*



- tidegates in their entire District. While they had seed funding and we were going to get grants to cover 100% of the project, they backed out.*
- *Meeting between SWCD, Port of Umpqua, and Matt Ruwaldt Consulting on 12/23/2024 to figure out what to do at this point.*
  - *Contacted Business Oregon on 12/23/2024 and found that it is now possible for SWCDs to apply to the Business Oregon Levy Program. We can potentially either transfer the grant from the Port of Umpqua to the SWCD or, according to Becky Bryant with Business Oregon, since the grant was already successful, we can reapply to the program through the SWCD and it will be easy for the new grant to go through, that way we can start over with a clean, new grant. We will be meeting soon to discuss options on how to save this grant one way or another.*
  - *Don Porior Engineering looked over the title documents regarding the tidegates and found that the Port of Umpqua can work on the tidegates at Providence Creek and are the party responsible for those according to two deeds dating back to the October 1947 Easement Deed and the 1950 Easement Deed to work on the drainages between Hubbard and the US Army Corps of Engineers. Either the SWCD or the Port need to ask the title company to complete the report as we need to find out if there is an easement to access the portion of the property (depending on what the title report indicates) owned by Roseburg Resources. 01/02.*
  - *Leeds Island Park and Restoration Project* –
    - *City Council approved Council Letter 024-036 at the 05/06/2024 meeting, 4 out of 5 Council members. One member of the public spoke up highly in favor of the project. No members of the public spoke up against the project. The letter authorizes Umpqua Soil Water Conservation District, working with Matt Ruwaldt Environmental Consulting and Oregon Parks and Recreation Department on a local Government Grant Program, to move forward planning a Leeds Island project.*
    - *Grant in the amount of \$40,000 will be written for TA.*
    - *A grant to the Oregon Parks & Recreation Department Grant will need to be written for acquisition. Written by Contractor and submitted by City of Reedsport as this grant must be submitted by a city.*
    - *It is time to follow-up on this as the cattle are no longer at Leeds Island and it is time to move forward.*
  - *Additional Information:*
    - *Weekly meetings with Engineer.*
  - *Douglas County* – *No new news.*
  - *Smith/Umpqua/Dunes Stewardship Group* – *Met 01/08.*
  - *DEQ Umpqua TMDL Implementation* – *Sarah Sauter with DEQ will be visiting Reedsport and Elkton for a tour of our projects in January 28-29, 2025.*
  - *Forest Service* –
    - *Tsalila – Report due.*
    - *Oregon Central Coast Forest Collaborative –*
      - *Attended 12/13 meeting.*
      - *Next meeting 02/14.*
  - *Umpqua Oaks Partnership* – *No new news.*

- Umpqua Native Plant Partnership – No new news.
- Hydro Breakfast Meeting – Next meeting 02/06.
- USDA/NRCS –
  - *AgLearn – Contacted by Wallace Jennings with NRCS and he is working on getting the AgLearn training set up again. Had meeting on 12/17. A lot of people have been working on this. Completed Security Awareness Training, and have been going through a lot of hoops.*
- Douglas Weed Management Area – MOU ready to be signed.
- Oregon Association of Conservation Districts (OACD) – District Manager’s Meeting 01/30.
- Oregon Conservation Education Association Network (OCEAN) – CONNECT will be held April 8-10, 2025 at the Florence Events Center.
- Oregon Coastal Zone Management Association – No new news.
- Oregon State University Extension Service – Working on a soil health hands on workshop. Discussed earlier.
- Oregon Climate and Agriculture Network – Will be attending the Soil Health Network Regional HUB meeting January 21<sup>st</sup> and 22<sup>nd</sup> in Corvallis.
- OWEB – No new news.
- **TECHNICAL ASSISTANCE:**
  - Will be making a site visit to another Elkton/Azaila Drive Vineyard later this year or early 2025 to obtain soil samples.

Ongoing TA:

  - Elk Creek Riparian Restoration Projects:
    - *5 properties involved with this project, one of which is already being worked on through a small grant. Hoping to work with the City of Elkton on these projects, which will fit into their DEQ TMDL plan. This is a stretch of Elk Creek within the City limits of Elkton where there is little to no shade on the creek, and the riparian has been invaded by Armenian Blackberry and at least two different kinds of ivy, along with Reed Canary Grass.*
  - Continuing to work with Butler Creek landowner on future OWEB Small Grant to reduce Ag runoff from barn by placing gutters and downspouts. Hoping to fund a water collection storage tank for piping water to livestock water tank on hardened pad.
  - South Side Smith River. Will be following up with water quality plan and OWEB Small Grant on a small heritage pig operation.
  - Contact made with Smith River ranch owner who is interested in bridges, livestock exclusion fencing, off-stream watering, tide gate replacement, etc. Follow-up in process. Will visit ranch this summer to begin AgWQ planning, mapping, etc. Will follow up in spring 2025 with Umpqua SWCD Contractor for additional site visits and recommendations.
  - Possible in-stream work, riparian buffer and grant for project at Wild Azalea Vineyards. Will need SWCD Contractor’s assistance with this and will make a site visit with him upon his return in early 2025.
  - Providence Creek – Landowner called about fill and removal, levy repair, fencing, etc. Will follow up in early 2025 when Consultant is available.
  - Working with South Side Smith River landowner about small grant program application to provide assistance for fiber goat operation to assist with heavy use areas and barn water runoff at various locations on the ranch. Will write small grant in next small grant biennium.
- **ADMINISTRATION:**
  - Financial documents, statements, timesheets, etc. recorded, filed, and loaded into Google Drive for Fiscal Provider.

- Meeting information provided to Directors, and ODA WQ Specialist & Program Lead.
- Business Meeting notice provided to media, electronic notice list.
- Took portions of planned vacation. Have been sick with Covid, yuck.

### **Bradley Stokes – USDA-NRCS District Conservationist, Roseburg Service Center**

- District Conservationist Stokes introduced himself, and described how the Roseburg office is currently working on Environmental Quality Incentives Program (EQIP) and Conservation Stewardship Program (CSP) applications.
- Described how getting the District Manager’s AgLearn account reactivated is a priority for him and Heather Madina (Basin Team Leader), so that plans can be certified, etc.
- District Conservationist Stokes stated how he is looking forward to getting to know everyone.

### **Annie Marion – District Conservationist, USDA-NRCS Waldport Field Office**

- Provided a written report to the Umpqua SWCD Board of Directors:

**December 2024**

#### **Announcements/Updates:**

- EQIP Organic Transition Initiative (OTI) sign-up deadline is January 17, 2025
- EQIP CPA/DIA/CEMA “Act Now” (including Forest Management Plans and Comprehensive Nutrient Management Plans) sign-up deadline is January 31, 2025
- Conservation Stewardship Program (CSP) application deadline is February 28, 2025

#### **Meetings/Site Visits:**

- Dec. 3 – Site visit for EQIP pasture application near Logsdon
- Dec. 5 – Site visit for EQIP IRA farmstead application (gutters, heavy use area, rainwater storage) near Siletz
- Dec. 6 – Site visit w/ Seth (Siuslaw SWCD) & Caleb (SWC) to discuss potential floodplain restoration project on N Fork Siuslaw near Florence & EQIP IRA AFO/ pasture application
- Dec. 11 – Siuslaw Estuary Technical Advisory Committee meeting organized by McKenzie River Trust
- Dec. 11 – Site visit w/ Cal Knights (NRCS Forester) for EQIP forestry application near Logsdon
- Dec. 13 – Site visit for EQIP forestry practice certification near Newport
- Dec. 16 – Site visit for EQIP Forest Management Plan certification near Logsdon
- Dec. 17 – Meeting w/ new CTSI Forester regarding EQIP project planning/timelines
- Dec. 18 – Basin Team Meeting in Roseburg
- Dec. 19 – MidCoast Watersheds Council Tech Team Meeting
- Dec. 20 – EQIP application eligibility deadline
- Dec. 23-27 – Annual leave

### **PROGRAMS:**

#### **Environmental Quality Incentive Program (EQIP)**

- FY25 EQIP eligibility deadline was December 20, 2024:
  - Received a total of 19 EQIP applications—2 canceled, 1 deferred, and 2 were ineligible, so proceeding with assessment/ranking on 14 applications:
    - 3 Western Lane County (1 Local Foods, 1 OTI, 1 IRA – Farmstead)
    - 11 Lincoln County (2 Local Foods, 3 Upper Yaquina Water Quality, 2 Forest Resistance & Resilience, 1 Forest Management Plan, 2 IRA Pasture and 1 IRA –Farmstead)

### **Conservation Stewardship Program (CSP)**

- *Current CSP Contracts*
  - *Completed certification of activities for FY24 annual payments*
- *FY25 CSP Renewals*
  - *Completed contracting for 1 renewal application (Lane)*

### **Easement Programs**

- [Agricultural Conservation Easement Program \(ACEP\)](#) & [Healthy Forests Reserve Program \(HFRP\)](#)
  - *New NRCS Basin Staff:*
    - *Royce Daniels, Basin Wetlands Specialist (Eugene office)*
    - *Keira Cameron, Pheasants Forever partner biologist (Eugene office)*

### **DIRECTOR REPORTS:**

None.

### **BUSINESS ITEMS**

#### **1. Director Recruitment – Discussion**

The District Manager provided information and resources information from the Special Districts Association of Oregon regarding Director recruitment and the importance of recruiting Zone Directors from both Zone 2 and Zone 3 of the District in order to have full representation of the District.

Chair N. Baumgartner and Director T. Black will be talking to landowners in these Zones.

### **FUNDING COMMITTEE**

Reports and follow up to items.

No new news.

### **ADJOURN MEETING:**

Meeting adjourned at 7:12 p.m. by Chair N. Baumgartner.

### **NEXT MEETING DATE**

The next business meeting for the Umpqua Soil and Water Conservation District is scheduled for February 13, 2025 at 6:30 p.m. by Go-To-Meeting teleconference and/or by computer, tablet or smartphone.

Respectfully submitted,  
Rhonda Black  
District Manager/Conservation Planner  
Recorder

## Umpqua SWCD District Manager's Report

February 13, 2025



- OWEB:
  - 2023-2025 District Operations Capacity Grant –
    - 6<sup>th</sup> quarter Capacity Grant reporting completed 01/14/2025.
    - 411 News will print flyers to put in their newsletter about the 02/07 Soils Workshop (01/14).
    - Umpqua Basin AgWQ Local Advisory Committee recruitment flyer emailed to email listserve, uploaded onto website, and linked to Facebook (01/16).
      - If you or anyone you know would like to become a LAC member, let me know. LAC meeting will be held in Elkton at the Elkton Community Education Center on March 5<sup>th</sup> from 6:00 p.m.-8:00 p.m. SWCD will be putting on a presentation.
    - SWCD Capacity Grant Supplement Opportunity Related to Website Development due 01/17/2025. Grant application and budget emailed to Eric Nusbaum with ODA (01/16).
    - ODA AGWQ Specialist reviewed 6<sup>th</sup> quarter Scope of Work reporting and forwarded approval onto the ODA Grants Administrative Officer for approval (01/16).
    - 02/07 Soil Workshop at the Great Garden in Reedsport with the NRCS Soil Trailer. Logan Bennett from OSU Extension could not be there as OSU would not let him attend due to the Reedsport City Council voting to not allow OSU Extension in on the “compression” schedule when OSU obtained their tax base. Obtaining soil samples from several of the garden plots.
    - 02/11 Quarterly Check-In Meeting with Beth Pietrzak to discuss the 6<sup>th</sup> quarter SOW, upcoming AgWQ Local Advisory Committee meeting, future grants, and presentation to the LAC.
  - OWEB Small Grants Program:
    - OWEB Small Grants Status:
      - Otter-Baumgartner Ranch Livestock Exclusion – 60% of the funds have been used with the majority going to materials and supplies. The landowner has scheduled the gutter and downspout installation for spring 2025. This project is over 75% complete. The landowners are replacing their barn roof in anticipation of new gutters and downspouts.
      - Providence Creek Runoff Management – 60% of the funds have been received with the majority going to materials and supplies. This project is technically complete. Grant needs to be reported on by 04/2025.
      - Parent Ranch Livestock Exclusion Phase 1 – 60% of the funds have been used with the majority going to materials and supplies. All of the supplies have been purchased for this project and the fencing is 100% complete. The final step is the heavy use areas at the gates and elk jumps. The landowner had knee surgery at the end of August, therefore, the project will be completed at a later date.
      - Elk Creek Riparian OWEB Small Grant – 60% of the funds have been received from OWEB. Project work has been completed by SWCD contractor, Ruwaldt Consulting. This project is technically complete. Summer 2025 will be for blackberry regrowth management and control, along with watering. We will make sure we have proper match then complete the OWEB reporting. Me and the contractor visited the site after a short period of heavy rain to see how project is holding up on 12/06. Project is holding in there.
      - Costa Ranch Runoff Management – Grant application submitted September 14<sup>th</sup> for \$15,000 for gutters, downspouts, drainage line, geotextile fabric, and gravel for the heavy use protection area. The Small Grant Team has reviewed the grant

and it has been approved by both the Small Grant Team and OWEB as of 11/22/2024. Waiting to find out when Mr. Costa is ready to begin working on his grant, but he felt that would be late spring.

- Small Grants Pre-Project Tours –
  - NRCS District Conservationist Annie Marion has already requested a tour for the Lincoln SWCD Board of Directors this fall or later this winter.
  - Sarah Sauter with DEQ will be toured these sites 01/29.
- OWEB TA Grant:
  - We will be resubmitting this grant in the Summer.
  - Application submitted to OWEB on 04/26/2024. Contractor and District Manager working on this for 3-farm bridges, 2 other bridges/culverts, and a tidegate structure. This will be for the design, engineering, and permits.
  - Matching grant from ODFW for \$2,500 will need to be obtained.
  - Geotechnical site visit has been completed.
  - Lots of meetings with engineer.
  - Unfortunately, the OWEB review team recommendation for this grant was, “Do Not Fund”. The OWEB review team recommendation is available from the OWEB Grant Management website. We’ll review the evaluation and apply recommendations and then go from there to reapply to the program.
    - Additionally, Mr. Costa has been in contact with the owner of the Thornton-Oar tidegate and the owner would like to have the tidegate repaired. Mr. Costa’s other neighbor is affected by this tidegate as well and the tidegate is causing excessive flooding in that neighbor’s field, and the overflow is going into some of Mr. Costa’s fields. The tidegate has the potential to undermine Thornton-Oar Lane. We are paying attention to this and are hopeful that the OWEB TA grant will be funded this Fall.
- BLM:
  - BLM Secure Rural Schools and Community Self-Determination grant, “Umpqua Noxious Weed Control” for both contractor and myself. Matt Ruwaldt Consulting represented Umpqua SWCD at the Coos BLM RAC meeting on either 01/14 and provided a 3-minute verbal presentation (no Power Point or on-screen presentations allowed) on the proposed project during the virtual meeting. Project approved by the BLM RAC at half (\$24,000). I attended both meeting days.
  - This should not be affected by the Federal Funding freeze as the funds come from O&C BLM lands (Oregon and California Railroad Revested Lands) Title II funding. But, we shall find out. We have yet to receive an agreement.
- PARTNERSHIPS:
  - Umpqua 7, Coos 4, Mid-Coast 3 OWEB Small Grant Teams –
    - Umpqua 7 –
      - Working with Lee Russell.
      - Small Grant Team:
        - We have used all of the funds for the 2023-2025 biennium after the last small grant submission window.
      - Mid-Coast 3 –
        - Reviewed the SGT3 Beaver Creek Application for Lincoln SWCD (01/13).
    - Partnership for the Umpqua Rivers –
      - Next meeting should be happening in February. January meeting was cancelled.
      - Not sure when tour of Glover site will occur.
      - Glover Lands Estuary Enhancement Project –

- Keven Keller wants Umpqua SWCD to design the livestock watering system and obtain quotes for the materials and supplies. Will need to work with landowner in order to achieve this. PUR Executive Director Keller said he could provide some funding to the SWCD through PUR for SWCD performing this service. We will find out.
- All four bridges are installed and the re-channelization work is as complete as PUR is willing to take it. The plans show much more re-channelization work, but PUR is done. Cris Salzar gave a presentation at the PUR meeting about the project.
- Made a site visit with Mr. Glover to look at the bridges and other work that has been done on 10/24/2024. One of the bridges has a 6% grade. Not sure how this will work out as far as the “test of time” will go.
- Met with Criz Salzar with PUR and Morgan Fay with the Umpqua Native Plant Partnership to discuss planting plan, work on obtaining plants and volunteers to plant plants.
- South Coast Tide Gate Collaborative – No new news.
- Tide Gate Affinity Group – 02/11 meeting at the Coos Bay BLM with Matt Ruwaldt Consulting. We both attended the “Tide Gate & Tidal Wetland Monitoring” meeting and received guidance about monitoring for these structures, along with the rest of the meeting attendees.
- State Tide Gate Team – No new news and we found out at the 02/11 meeting at the BLM that this team is basically defunct. The website is working, but that’s about it.
- Providence Creek Area Updates:
  - Port of Umpqua – Attended Port meeting 01/15/2025.
    - Providence Creek Tide Gates –
      - The Providence Creek Study Grant to Business Oregon has been awarded in the amount of \$160,000.
      - Grant for \$40,000 match will need to be written and our consultant will do that this winter.
      - Port of Umpqua approved contracting with Ruwaldt Consulting at their October 16<sup>th</sup> Port meeting.
      - Don Porior will be doing the design and engineering for the project.
      - Don Porior created a project timeline 12/11/2024.
      - Meeting at the Port with Port Manager Scott Kent, Matt Ruwaldt Consulting, and Don Porior joined us by telephone 12/12/2024.
      - At the 12/18/2024 meeting the Port of Umpqua Commission made a motion to not be involved in tidegate work as they feel that working on the Providence Creek tidegates will make them responsible for all of the tidegates in their entire District. While they had seed funding and we were going to get grants to cover 100% of the project, they backed out.
      - Meeting between SWCD, Port of Umpqua, and Matt Ruwaldt Consulting on 12/23/2024 to figure out what to do at this point.
      - Contacted Business Oregon on 12/23/2024 and found that it is now possible for SWCDs to apply to the Business Oregon Levy Program. We can potentially either transfer the grant from the Port of Umpqua to the SWCD or, according to Becky Bryant with Business Oregon, since the grant was already successful, we can reapply to the program through the SWCD and it will be easy for the new grant to go through, that way we can start over with a clean, new grant. We will be meeting soon to discuss options on how to save this grant one way or another.

- Don Porior Engineering looked over the title documents regarding the tidegates and found that the Port of Umpqua can work on the tidegates at Providence Creek and are the party responsible for those according to two deeds dating back to the October 1947 Easement Deed and the 1950 Easement Deed to work on the drainages between Hubbard and the US Army Corps of Engineers. Either the SWCD or the Port need to ask the title company to complete the report as we need to find out if there is an easement to access the portion of the property (depending on what the title report indicates) owned by Roseburg Resources. 01/02.
- Port Manager requested Mark Holiday's telephone number. Provided him with telephone number that I have for Mr. Holiday. Port Manager stated he was trying to get ahold of Mr. Holiday to let him know that the Port won't be working on the tidegates. Port Manager said the telephone number he has doesn't work (01/15).
- Matt Ruwaldt Consulting sent an email to Business Oregon requesting information about the awarded Levy Grant as follow-up to Umpqua SWCD's request in December (02/12).
- Leeds Island Park and Restoration Project –
  - City Council approved Council Letter 024-036 at the 05/06/2024 meeting, 4 out of 5 Council members. One member of the public spoke up highly in favor of the project. No members of the public spoke up against the project. The letter authorizes Umpqua Soil Water Conservation District, working with Matt Ruwaldt Environmental Consulting and Oregon Parks and Recreation Department on a local Government Grant Program, to move forward planning a Leeds Island project.
  - Grant in the amount of \$40,000 will be written for TA.
  - A grant to the Oregon Parks & Recreation Department Grant will need to be written for acquisition. Written by Contractor and submitted by City of Reedsport as this grant must be submitted by a city.
  - It is time to follow-up on this as the cattle are no longer at Leeds Island and it is time to move forward.
  - Met with Matt Ruwaldt Consulting and he will contact Mark Holliday to find out if Mr. Holiday is still interested in selling this property for conservation. If so, we will write up an agreement to this effect so we can secure acquisition grants for this project (02/11).
- Additional Information:
  - Weekly meetings with Engineer.
- Douglas County – No new news.
- Smith/Umpqua/Dunes Stewardship Group – No new news.
- DEQ Umpqua TMDL Implementation – Sarah Sauter with DEQ visited Reedsport and Elkton for a tour of our projects on 01/29. Since the majority of what she is concerned with is making sure the cities are implementing best management for Umpqua Basin Total Maximum Daily Loads (TMDLs) and would like to see tree canopy cover over streams, AgWQ Best Management Practices, etc. I took her to visit the Providence Creek OWEB SG, the Parent Ranch OWEB SG, showed her the video of the Leeds Island Project, showed her where the Providence Creek Tidegates are located on the map, explained how tidegates function, and showed her where we plan on replacing culverts with bridges. In Elkton we met with the Elkton City Manager, and Elkton's Maintenance Manager and visited sites, and we went to the Elk Creek Riparian Restoration project along Elk Creek.
- Forest Service –



- Tsalila – Performance Report completed 01/15 and sent to Julia Johanos with the Forest Service.
- Oregon Central Coast Forest Collaborative –
  - Next meeting 02/14.
- Umpqua Oaks Partnership – No new news.
- Umpqua Native Plant Partnership – No new news.
- Hydro Breakfast Meeting – Attended meeting on 02/06. Next meeting 03/03.
- USDA/NRCS –
  - AgLearn – Account finally set to the correct email by NRCS and I was able to access my AgLearn account. Took two required trainings and now will begin the process of planner recertifying (02/06).
  - NRCS Local Working Group Meeting will be held 02/25 from 3:00 p.m.-5:00 p.m. at the Oregon Department of Fish & Wildlife Service Conference Room in Roseburg. SWCD will have a presentation. Let me know if you would like to attend.
- Douglas Weed Management Area – No new news.
- Oregon Association of Conservation Districts (OACD) – District Manager’s Meeting 01/30.
- Oregon Conservation Education Association Network (OCEAN) – CONNECT will be held April 8-10, 2025 at the Florence Events Center.
- Oregon Coastal Zone Management Association – No new news.
- Oregon State University Extension Service – No new news. Livestock Conference is coming up on April 9<sup>th</sup> at the Douglas County Fairgrounds. If anyone would like to have a table for the SWCD there, they get a free dinner (if it is like in the past) and can attend all of the livestock classes being held during the event. Let me know on that. The table can be static, meaning that it doesn’t have to be manned.
- Oregon Climate and Agriculture Network – Attended the Soil Health Network Regional HUB meeting January 21<sup>st</sup> and 22<sup>nd</sup> in Corvallis.
- Oregon Dunes Restoration Collaborative – Attended meeting on 01/27, virtually.
- OWEB – From OWEB regarding Federal Funding 02/13/2025:

“Dear OWEB partners,

I know that many of you have faced challenges the last few weeks with the rapidly-changing federal funding landscape. I wanted to let all of our grantees know that OWEB is tracking the situation and working closely with the Governor’s Office and the rest of our state family to identify and address any concerns as they arise.

We are continuing to process grantee payment requests for both our state- and federally-funded programs, and we ask that you please continue normal invoicing and reporting processes unless you hear otherwise from us. We have had a few federal payment requests delayed for further review but have not had any payments declined or fund access ‘frozen’ so far. OWEB staff are currently reaching out to individual grantees that we think may experience some payment delays over the next few weeks, due to their fund source.

At the same time, we recognize that many of our grantees draw on other federal programs for matching funds and to support your work generally. Please don’t hesitate to contact your OWEB project manager if you anticipate that access to federal funds – or any other factors – are likely to delay implementation of OWEB-funded projects or affect your ability to demonstrate required match. We recognize these are unusual circumstances and will do our best to create flexibility as needed.

Thanks as always for all you do. We at OWEB recognize that our mission depends on your work and partnership, and we appreciate you so much.

Best,  
Sara O'Brien (she/her/hers)  
Executive Director  
Oregon Watershed Enhancement Board"

- TECHNICAL ASSISTANCE:

- Will be making a site visit to another Elkton/Azaila Drive Vineyard later this year or early 2025 to obtain soil samples.
- Provided soil sampling and testing information to Ash Valley landowner 01/14.
- Provided soil information to Gardiner landowner on 02/07 prior to our Soil Health Workshop.
- Provided information about tidesgates to Scholfield Creek landowner 02/07.
- Provided information about OWEB Small Grants to a landowner by email 02/08.

Ongoing TA:

- Elk Creek Riparian Restoration Projects:
    - 5 properties involved with this project, one of which is already being worked on through a small grant. Hoping to work with the City of Elkton on these projects, which will fit into their DEQ TMDL plan. This is a stretch of Elk Creek within the City limits of Elkton where there is little to no shade on the creek, and the riparian has been invaded by Armenian Blackberry and at least two different kinds of ivy, along with Reed Canary Grass.
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  - South Side Smith River. Will be following up with water quality plan and OWEB Small Grant on a small heritage pig operation.
  - Contact made with Smith River ranch owner who is interested in bridges, livestock exclusion fencing, off-stream watering, tide gate replacement, etc. Follow-up in process. Will visit ranch this summer to begin AgWQ planning, mapping, etc. Will follow up in spring 2025 with Umpqua SWCD Contractor for additional site visits and recommendations.
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  - Providence Creek – Landowner called about fill and removal, levy repair, fencing, etc. Will follow up in early 2025 when Consultant is available.
  - Working with South Side Smith River landowner about small grant program application to provide assistance for fiber goat operation to assist with heavy use areas and barn water runoff at various locations on the ranch. Will write small grant in next small grant biennium.
- ADMINISTRATION:
    - Financial documents, statements, timesheets, etc. recorded, filed, and loaded into Google Drive for Fiscal Provider.
    - Meeting information provided to Directors, and ODA WQ Specialist & Program Lead.
    - Business Meeting notice provided to media, electronic notice list.
    - Updated System for Award Management (SAM) for SWCD (01/14) so we can apply for grants through OWEB and the Federal Government.



Annie Marion  
(541) 563-5627  
anna.marion@usda.gov

**Umpqua Soil and Water Conservation District  
District Conservationist Report  
NRCS Waldport Field Office  
January 2025**

**Announcements/Updates:**

- Conservation Stewardship Program (CSP) application deadline is February 28, 2025
- Lincoln Local Work Group Meeting: Wednesday, Feb. 26, 10-noon at Lincoln County Extension Office in Newport
- Siuslaw Local Work Group Meeting: Wednesday, Mar. 5, 10-noon at Siuslaw Watershed Council office in Mapleton

**Meetings/Site Visits:**

- Jan. 7 – Site visit for EQIP forestry check-in w/ contractors near Triangle Lake
- Jan. 9 – Attended Lincoln SWCD Annual Meeting
- Jan. 16 – Site visit for potential EQIP forestry application near Toledo
- Jan. 17 - Site visit for EQIP pasture/OTI application near Walton; site visit for EQIP fencing certification near Walton
- Jan. 23 – Site visit for EQIP forestry certification check-in near Triangle Lake
- Jan. 24 – Site visit w/ Kelly Albers, NRCS Engineer, for engineering and pasture inventory for EQIP IRA-Farmstead application on N Fork Siuslaw
- Jan. 31 – Lincoln Small Farms meet & greet at OSU Extension Office in Newport
- Feb. 3-4 – Planned site visit w/ Cal Knights, Basin Forester, for EQIP forestry certification near Triangle Lake
- Feb. 11 – Attending NRCS Micro/Urban Irrigation training (online)
- Feb. 11 – Giving Soil Health talk/demonstrations for Living on the Land course in Eddyville organized by OSU Extension and Lincoln SWCD (~30 participants)

**PROGRAMS:**

**Environmental Quality Incentive Program (EQIP)**

- Current EQIP contracts
  - Annual activity reminder letters sent out the first week of January
  - Completed practice certification on two contracts and working on a modification for one contract
- FY25 EQIP applications:
  - Continued working on inventory, assessment, and ranking for 14 applications:
    - 3 Western Lane County (1 Local Foods, 1 OTI, 1 IRA – Farmstead)
    - 11 Lincoln County (2 Local Foods, 3 Upper Yaquina Water Quality, 2 Forest Resistance & Resilience, 1 Forest Management Plan, 2 IRA Pasture and 1 IRA –Farmstead)

**Conservation Stewardship Program (CSP)**

- Current CSP Contracts
  - Annual activity reminder letters sent out the first week of January
- FY25 CSP Applications
  - 2 CSP applications deferred from last year (Lincoln & Lane)

**Easement Programs**

- [Agricultural Conservation Easement Program](#) (ACEP) & [Healthy Forests Reserve Program](#) (HFRP)
  - No activity to report

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