



**UMPQUA SOIL AND WATER CONSERVATION DISTRICT  
APPROVED REGULAR MEETING MINUTES**

May 10, 2012 – 6:30 p.m.

**Directors Present:** Chair King Phelps, Secretary/Treasurer Thomas Black, Director George Black, Director Rod Brandon, Director Lincoln Russell, and Director Deborah Yates

**Staff Present:** Conservation Technician/District Manager Rhonda Black,

**Agencies Present:** Natural Resources Conservation Service District Conservationist David Chain

**Others Present:** Frank Hanson, Owner of South Coast Office Supply

**MEETING CALLED TO ORDER:**

Chair Phelps called the meeting to order at 6:40 p.m.

**STAFF REPORTS:**

Conservation Technician/District Manager Rhonda Black gave her report.

**APPROVE AGENDA:**

Director Russell made a motion, 2<sup>nd</sup> by Secretary/Treasurer T. Black to approve the agenda for the May 10, 2012 meeting. The motion was **unanimously passed**.

**APPROVAL OF MEETING MINUTES:**

Secretary/Treasurer T. Black made a motion, 2<sup>nd</sup> by Director Russell to approve the minutes from the April 12, 2012 meeting. The motion **unanimously passed**.

**APPROVAL OF THE BILLS:**

Secretary/Treasurer T. Black made a motion, 2<sup>nd</sup> by Director Brandon to approve the bills. The motion **unanimously passed**.

## **TREASURER'S REPORT:**

### **April 2012 Treasurer's Report:**

Secretary/Treasurer T. Black provided information for the Treasurer's Report: As of April 30, 2012 the District had \$12,910.72 in the checking account and \$1,780.25 in the savings account.

Director Russell made a motion, 2<sup>nd</sup> by Director Brandon to approve the April 2012 Treasurer's Report for audit. The motion **unanimously passed**.

## **AGENCY REPORTS:**

Natural Resources Conservation Service Conservationist David Chain gave his report providing information on oak restoration where areas of overgrown oak trees are opened up to create habitat for wildlife and to increase grass production.

## **DIRECTOR REPORTS:**

Director Yates reported on the Backyard Habitat Certification, benefits of the program and how it could be used to help residents within the District. Director Yates also indicated that she would like to take the rain garden class in Portland.

## **BUSINESS ITEMS:**

### 1. Status of District Copy Machine, Frank Hanson with South Coast Office Supply – Action Item:

Frank Hanson from South Coast Office Supply provided information on a used color copy machine with wireless and scanning technology that was available to the District. The District's present copy machine was purchased in 2004 and is a black and white copy machine that no longer makes two-sided copies, it is wore out and the technology for the machine has become obsolete. Parts are no longer available for the machine.

Director Russell made a motion, 2<sup>nd</sup> by Director Yates to approve the purchase of a color copy machine lease through South Coast Office Supply at a fee of \$120 per month including a first and last fee of \$75. The motion **unanimously passed**.

### 2. Estuary & Agland Recovery Project, NRCS District Conservationist David Chain:

NRCS District Conservationist David Chain requested the District form a subcommittee of board members to connect with landowners regarding the project. Directors who volunteered for the subcommittee were Secretary/Treasurer T. Black, Director Brandon, and Director Sharp was appointed to the subcommittee.

### 3. Consideration for Changing Financial Institutions:

The Directors requested to have a representative from Oregon First Community Credit Union provide information at a meeting in the near future.

### 4. Farm Tour 2012 Update:

The Directors unanimously decided by consensus that the Farm Tour 2012 should be renamed, "Wine & Agriculture Tour 2012" as the District has included winery and vineyard visits as part of the tour over the past two years. It was agreed that lunch should be at Tomaselli's Pastry Mill in Elkton which would include pizza, salad, and beverages for \$15 per person plus an 18% gratuity and requested the District Manager confirm this with Marty from Tomaselli's. The Directors decided the cost of the tour should be \$25 per person in order to cover the lunch and some of the transportation fees. The bus could pick up attendees in both Reedsport and Elkton. An RSVP would be necessary and would have to be returned between July 6<sup>th</sup> and 13<sup>th</sup> in order to make arrangements for the tour. The tentative tour agenda will start with Gregory Flick to see Mr. Flick's willow wattles, willow walls and solar energy system at 10:00 a.m. (1.5 hours), then a visit to the Gillirose Vineyard at 11:30 a.m. (30-minutes), lunch at Tomasellis at noon (1.5 hours), a tour and wine tasting at Brandborg Winery at 1:30 p.m. (1 hour), with the final stop being a visit to Rudy Zimmer's farm to see his grass and alfalfa production and hay equipment at 2:30 p.m. Director Brandon will contact the Gillirose Vineyard and Brandborg Winery to confirm the date with the two businesses.

The District's locking, fireproof safe was discussed by the Directors. Director Yates made a motion, 2<sup>nd</sup> by Director Brandon to declare the safe as a surplus item. The motion **unanimously passed**.

### **ADJOURN MEETING:**

Meeting adjourned at 8:30 p.m.

### **NEXT MEETING DATE:**

The next regular meeting for the Umpqua Soil and Water Conservation District will be held June 14, 2012 at 6:30 p.m. at the Port of Umpqua Annex Building.

Respectfully submitted,

Rhonda Black  
Conservation Technician/District Manager  
Recorder

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Chair King Phelps

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Date

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Secretary/Treasurer Thomas Black

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Date