



**UMPQUA SOIL AND WATER CONSERVATION DISTRICT
APPROVED REGULAR MEETING MINUTES**

July 12, 2012 – 6:30 p.m.

Directors Present: Chair King Phelps, Secretary/Treasurer Thomas Black, Vice Chair Bob Sharp, Director Rod Brandon, Director Lincoln Russell, and Director Deborah Yates

Staff Present: Conservation Technician/District Manager Rhonda Black, Intern Jason Hayes

Agencies Present: None

Others Present: None

MEETING CALLED TO ORDER:

Chair Phelps called the meeting to order at 6:35 p.m.

STAFF REPORTS:

Conservation Technician/District Manager Rhonda Black gave her report.

APPROVE AGENDA:

Secretary/Treasurer T. Black made a motion, 2nd by Vice Chair Sharp to approve the agenda for the July 12, 2012 meeting. The motion was **unanimously passed**.

APPROVAL OF MEETING MINUTES:

The June 14, 2012 minutes were not available but will be available at the August 9, 2012 meeting.

APPROVAL OF THE BILLS:

Secretary/Treasurer T. Black made a motion, 2nd by Director Russell to approve the bills. The motion **unanimously passed**.

TREASURER'S REPORT:

June 2012 Treasurer's Report:

Secretary/Treasurer T. Black provided information for the Treasurer's Report: As of June 30, 2012 the District had \$ 17,461.46 in the checking account and \$1,762.03 in the savings account.

Director Brandon made a motion, 2nd by Director Russell to approve the June 2012 Treasurer's Report for audit. The motion **unanimously passed**.

AGENCY REPORTS:

None present.

DIRECTOR REPORTS:

Chair Phelps reported the Partnership for the Umpqua Rivers is doing stream restoration work on the Weatherly Ranch.

BUSINESS ITEMS:

1. Extend Current Contract with Anthony W. Wilder, CPA for Annual Financial Reviews – Action Item:

Vice Chair Sharp made a motion, 2nd by Secretary/Treasurer T. Black to approve extending the current contract with Anthony W. Wilder, CPA for Annual Financial Reviews through June 30, 2014 and retaining the current fee of \$2,500 per year. The motion **unanimously passed**.

2. Building & Office Signage – Action Item:

Office signage was discussed.

Secretary/Treasurer T. Black made a motion, 2nd by Vice Chair Sharp to approve outside signage at both the front and back entrances of the building on the Port of Umpqua sign panel with a total amount of \$130. The motion **unanimously passed**.

3. Meeting Table Options – Action Item:

Director Russell found two used meeting tables for the District office in order to have comfortable meetings within the new office space and is working to obtain a reasonable price. The tables did not have chairs, but he will work on obtaining chairs to go with the tables to seat ten.

Secretary/Treasurer T. Black made a motion, 2nd by Vice Chair Sharp for Director Russell to obtain the best price possible for the tables and recommended chairs to be included in the offer. The motion **unanimously passed**.

ADJOURN MEETING:

Meeting adjourned at 7:15 p.m.

NEXT MEETING DATE:

The next regular meeting for the Umpqua Soil and Water Conservation District will be held August 9, 2012 at 6:30 p.m. at the Umpqua Soil & Water Conservation District Office located at 1877 Winchester Avenue, Suite 100 in Reedsport.

Respectfully submitted,

Rhonda Black
Conservation Technician/District Manager
Recorder

Chair King Phelps

Date

Secretary/Treasurer Thomas Black

Date