



**UMPQUA SOIL AND WATER CONSERVATION DISTRICT  
APPROVED REGULAR MEETING MINUTES**

January 12, 2012 – 6:00 p.m.

**Directors Present:** Chair King Phelps, Vice Chair George Black, Secretary/Treasurer Thomas Black, Director Rod Brandon

**Staff Present:** Conservation Technician/District Manager Rhonda Black, Assistant Conservation Technician Laura Smith

**Agencies Present:** None

**Others Present:** None

**MEETING CALLED TO ORDER:**

Chair Phelps called the meeting to order at 6:30 p.m.

**PUBLIC QUESTIONS AND COMMENTS:**

None

**STAFF REPORTS:**

Both Conservation Technician/District Manager Rhonda Black and Assistant Conservation Technician Laura Smith gave their reports.

**APPROVE AGENDA:**

The agenda for the January 12, 2012 meeting was approved by a consensus of the Directors.

**APPROVAL OF MEETING MINUTES:**

Vice Chair G. Black made a motion, 2<sup>nd</sup> by Director Brandon to approve the minutes from the December 8, 2011, meeting. The motion **unanimously passed**.

**APPROVAL OF THE BILLS:**

Vice Chair G. Black made a motion, 2<sup>nd</sup> by Director Brandon to approve the bills. The motion **unanimously passed**.

## **TREASURER'S REPORT:**

### **November 2011 Treasurer's Report:**

Secretary/Treasurer T. Black provided information for the Treasurer's Report: As of December 31, 2011 the District had \$10,792.24 in the checking account and \$1,817.08 in the savings account.

Vice Chair G. Black made a motion, 2<sup>nd</sup> by Director Brandon to approve the December 2011 Treasurer's Report for audit. The motion **unanimously passed**.

## **AGENCY REPORTS:**

None provided.

## **DIRECTOR REPORTS:**

Director Brandon provided information regarding the possibility of hiring summer help and additional staff in the future.

## **BUSINESS ITEMS:**

### 1. Presentation: Umpqua Soil & Water Conservation District 2010-2011 Annual Report – Action Item:

Chair Phelps requested the Directors take the provided hardcopy of the Umpqua Soil & Water Conservation District Annual Report for 2010-2011 home with them and provide feedback about the report at the February 8, 2012 meeting.

### 2. Presentation: Oregon Department of Agriculture, Permanent Tax Rate:

The presentation about permanent tax rates from the Oregon Department of Agriculture was tabled and will be presented at the February 8, 2012 meeting. A hardcopy of the presentation was provided to the Directors for feedback at the next meeting.

### 3. Projector Purchase – Action Item:

Vice Chair G. Black made a motion, 2<sup>nd</sup> by Director Brandon for the District to purchase a projector for the District in order to give presentations at events, meetings, and in order to be used to help train District staff and Directors with a price range of approximately \$1,000. The motion **unanimously passed**.

### 4. Special Districts Association of Oregon Liability/Property Insurance for 2012-2013 – Action Item:

Vice Chair G. Black made a motion, 2<sup>nd</sup> by Secretary/Treasurer T. Black to approve the 2012-2013 Special Districts Association of Oregon general liability, property and non-owned auto liability insurance renewal in the amount of \$936 through Wilson-Heirgood Associates. The motion **unanimously passed**.

5. Smith River Watershed Council Partnership (Use of District Water Temperature Monitors) – Action Item:

Secretary/Treasurer T. Black made a motion, 2<sup>nd</sup> by Director Brandon for the Umpqua Soil and Water Conservation District to partner with the Smith River Watershed Council allowing the Smith River Watershed Council to use a portion of the District's water temperature loggers and for the District in return from the Smith River Watershed Council to receive the data the Smith River Watershed Council gains from using the District's loggers. The motion **unanimously passed**.

Assistant Conservation Technician Smith will inventory the water temperature loggers and other water quality monitoring equipment and Conservation Technician/District Manager R. Black will create an agreement for the Directors to approve prior to presenting the agreement to the Smith River Watershed Council on. The agreement will include replacement of loggers damaged or lost when loaned to the Smith River Watershed Council and set dates when the loggers will be returned to the District.

6. Farm Tour 2012 – Action Item:

The Directors tentatively agreed by consensus to hold the 2012 Farm Tour on Saturday, July 21, 2012, to initially meet at the Elkton Community Education Center, to have a mid-day, no-host lunch break at the Kellogg Grange Hall, and for possible tour sites to be where the District has completed recent projects.

Discussion to continue at the February 8, 2012 meeting.

7. Annual Meeting 2012 and Resolution to Set Date – Action Item:

Discussion to continue at the February 8, 2012 meeting with the first two weeks of September to consider for possible annual meeting dates.

**ADJOURN MEETING:**

Meeting adjourned at 8:15 p.m.

**NEXT MEETING DATE:**

The next regular meeting for the Umpqua Soil and Water Conservation District will be held February 9, 2012 at Stones Coffeehouse and Bistro at 6:00 p.m.

Respectfully submitted,

Rhonda Black  
Conservation Technician/District Manager  
Recorder

---

Chair King Phelps

---

Date

---

Secretary/Treasurer Tom Black

---

Date